**•** **Senior management support for the ProCure22 Scheme.** The PSCP senior responsible officer will have authority to make decisions quickly. The SRO will be part of the project team, have a firm commitment to this Charter and the principles and processes of ProCure22. Ideally they will be able to represent the ProcCure22 Scheme at board level.

**•** **Effective administration.** The PSCP will ensure that decisions are made quickly and efficiently.

**• Prompt payment.** The PSCP will ensure all suppliers in the Supply Chain are paid on time.

**• Clear and realistic objectives.** The PSCP will work to clear objectives and agree with the Supply Chain how to deliver the outcomes identified, being realistic in their expectations of their team, Supply Chain capabilities, programme and budget.

**• Follow ProCure22 processes.** The PSCP will follow ProCure22 process provided for in the ProCure22 National Framework Agreement and as set out in this Charter or other ProCure22 documentation.

**• Sign contracts before chargeable work commences.** The PSCP will ensure that the contract documentation is prepared and signed before any chargeable work is undertaken by the Supply Chain. They will then administer the contract effectively and in line with the time-scales set out within it. They will understand the risks of not doing so.

**• Appropriate resourcing.** The PSCP will ensure the Scheme is appropriately staffed with staff with suitable experience.

**• Supply Chain appointed by PSCP.** The PSCP will ensure that their Supply Chains are aware of the requirements of this Charter and comply with them.

**• Training.** The PSCP will promote participation in training required to support the delivery of a successful ProCure22 Scheme. (All those involved in a Scheme will be experienced or have had training in ProCure22 or NEC3 ECC option C contract).

**• Engage with the ProCure22 Implementation Advisor.** The PSCP commits to engage with the ProCure22 IA throughout the Scheme’s lifecycle.

**• Post Project Evaluation.** The PSCP will commit to evaluate the completed project within 6 months of completion, with a view to illuminating best practice and identifying areas for improvement. PPE’s are to be shared via ProjectShare (they can be anonymised if you wish) so that lessons from your project can be used to benefit future projects.

**• User involvement.** The PSCP will ensure that end-users are consulted and engaged in the Scheme development process. This includes managing their expectations and ensuring they’re involved in post-delivery Scheme evaluation.

**• Performance review.** The PSCP will collaborate with the Client in providing ProCure22 with the KPI and benchmarking information. The PSCP commits to participate in a 360 degree review of performance on Schemes and provide feedback to those involved.

**• Sharing information.** The PSCP and Client will collaborate to provide best practice information to assist other ProCure22 Clients and suppliers.

**• Standardisation.** The PSCP will adopt the ProCure22 repeatable initiatives of Repeatable Rooms and ProjectShare, plus also the Standard Components initiative. All are available through the ProCure22 National Framework Agreement, and will help reduce time and cost without derogating quality or HTM/HBN compliance.

**• Building Information Management (BIM).** The PSCP will commit to achieving Level 2 (or whatever the Governments current requirement of public sector spending is at the time) BIM implementation on all projects.

**• Government Soft Landings.** The PSCP will commit to the government’s GSL policy, with a view to improving performance of asset delivery and operation. This will include a GSL lead for the project plus Post Occupancy Evaluations (at months 12, 24 and 36 after completion) to measure and optimize asset performance and embed lessons learnt.

**• Measuring outcomes.** The PSCP will measure the outcomes for end-users and the benefits that have been achieved by delivering the Scheme and using the ProCure22 process.

**• Sustainable construction.** The PSCP will commit to manage their Scheme sustainably. Where possible they must employ green technologies and innovation in the design of a Scheme.

**• Delivering promises.** The PSCP will provide evidence to DH and Clients of the delivery of promises made during the selection process*.*

**• Code of Competition Conduct.** PSCPs will collectively agree a code of competition conduct that will be self-governed with oversight from DH. Breaches of this code may cause escalation procedures to be taken as part of the Performance Management Plan.